

Spring 2020

Dear Rising 4<sup>th</sup> and *NEW* 5<sup>th</sup> – 8<sup>th</sup> Grade St. John's Parents,

Our 1-to-1 Chromebook initiative, started six years ago, has become a hallmark of a St. John's education. It has been very successful for connecting our students to up-to-the-minute research, resources, and has made our upper grades almost paperless! *Thus, in the 2016-2017 school year, we moved to a BYOC (Bring Your Own Chromebook) program.* To ensure some consistency and be sure that all new Chromebooks are enrolled in the school's Chromebook management system, all new Chromebooks will need to be purchased through CDW-G (see below)

Here are some important features of the program:

1. All students in grades 4 and up will purchase and maintain a Chromebook.
2. St. John's is providing a private mini-website of options from our partner CDW-G. Purchase options will be handled directly by CDW-G. The link to our private, CDW-G Chromebook and Accessories Web Site is here: <http://www.cdwg.com/r.aspx?n=75502> and they offer insurance/warranty policies as well. All families are **strongly encouraged to purchase the warranty options**, as breakages can and do occur frequently. The insurance is managed by the families.
3. Students are required to have SOLID CASES for their Chromebooks and to use the case to transport their computers between classes and to their homes.
4. Please make sure that you fill in the STJES address, to your student's attention, for shipping purposes. CDW-G will ship your purchased Chromebook directly to my attention. Please have Chromebook ordered and shipped by August 10, 2020.

*Student's Name / Chromebook  
3427 Olney Laytonsville Road  
Olney, MD, 20832*

This is necessary so that our school can properly enroll the device under our organization. See the explanation in #5, for further understanding. All new Chromebooks will be set up, charged, and ready to go on the first day of school for your student!

5. Each student who is **new** to the Chromebook program in the 2020-2021 school year, will be billed a Hapara Fee (\$43) and a Google License fee (\$36) to St. John's. This will cover the purchase of the Google Administration Console --which joins that computer to our school's Google Apps for Education domain--Hapara, which allows students to share work with teachers through easily managed and created subject area folders. *If students are purchasing a new Chromebook (due to breakage etc... ) during the school year, they will be billed separately for **each device** that needs to be enrolled for a separate Google License \$36.00.*

*Please Note: ALL students pay an annual fee for the renewal of the Hapara services during their tenure at STJES.*

6. In the 2020-2021 school year, we will not provide loaners for children to take home if their device is

broken. We will, instead, continue to provide a loaner to students during the daytime, for school use, while on campus. ***Loaners will not go home with the child in the evenings.*** All of our tools, from Google Apps for Education, to student folders and teacher feedback, are available on any computer at home that uses the Google Chrome Web Browser. Thus, if your child needs a computer to perform school work at home, any internet-connected computer, with Chrome Browser will work fine. Please keep in mind, as always, that filtering your home Internet is the family's responsibility.

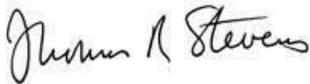
So, in a very small nutshell:

If your child is *already* in Upper School, this does not represent much of a change for you, unless your child needs a new Chromebook. If he/she needs one, you will purchase one from our online mini-store through CDW-G.

**If your child is moving into 4<sup>th</sup> Grade or is NEW to Upper School, in the 2020-2021 school year, you will need to purchase a new Chromebook, from our mini store through CDW-G, for your child to have on the first day of the school year, just as if it were any other supply on the supply list. You will be charged the \$43 fee for the management console - Hapara plus the Google License fee of \$36. You will need to purchase a hard case for the Chromebook.**

If you have any questions, you may contact the front office.

Best regards,

A handwritten signature in cursive script that reads "Thomas R. Stevens".

Thomas R. Stevens Head of School  
St. John's Episcopal School  
Olney, MD 20832